

FINANCIAL AID OFFICE  
STUDENT SERVICES BUILDING  
MAIL CODE 4702  
1263 LINCOLN DRIVE  
CARBONDALE, IL 62901

618/453-4334  
FAX: 618/453-7305  
FAO@SIU.EDU  
FAO.SIU.EDU

Student Name: \_\_\_\_\_ Student Dawg Tag \_\_\_\_\_

I request that Southern Illinois University Carbondale bill my College Illinois 529 Prepaid Tuition Plan for the eligible charges selected:

Semester Authorization: [ ] Fall 2017 [ ] Spring 2018 [ ] Summer 2018

*This authorization is valid for one semester only.*

Please select:

Full Tuition

Partial Tuition \_\_\_\_\_ Please specify the number of credits hours to be used.

If you have other aid that will only pay tuition charges you may want to use a partial award.

For example, MAP Grant, Child of University Employee Tuition Waiver, GI Bill, etc.

Please select:

Mandatory Fees

Mandatory fees are the fees charged to all students who attend the university.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

**This request will not be processed unless all information is provided.**

Notice: Adjustments may be made at a later date to your College Illinois award depending on payment made by College Illinois based on plan eligibility. All efforts are made at time of billing College Illinois to reduce this possibility.

**Instructions for using your College Illinois 529 Prepaid Tuition Plan:**

In order to use your College Illinois 529 prepaid tuition plan at Southern Illinois University Carbondale, you must follow the procedures below.

1. A complete authorization form is required each semester that you intend to use your College Illinois plan. The form may be obtained in the Financial Aid Office or you may print the form from the Financial Aid Office website: [fao.siu.edu/forms](http://fao.siu.edu/forms).
2. SIU will not automatically bill subsequent semesters after initial notification. It is your responsibility each semester to submit the form.
3. A completed authorization form needs to be turned in prior to the first billing due date for the semester to avoid late charges from being assessed on the amount as long as there are no other charges outstanding and the account remains at a zero balance.
4. Any charges not covered by College Illinois are the responsibility of the student and payment must be made by the due date to avoid late charges.
5. Return the completed form to: Private Grants and Scholarships, Financial Aid Office, Student Services Building, Mail Code 4702, Southern Illinois University, 1263 Lincoln Drive, Carbondale, Illinois 62901 or (618) 453-7305. If you have any questions, call (618) 453-4334.