Registering a New Account

All non-SIU students (i.e., parents) will need to register for an account to upload verification documents. Please do the following to create an account:

1. On the login screen of MOVEit, click on ‘Don’t have an account? Register and Send files’ button.

2. Register your account to be able to send files to the Financial Aid Imaging department. Enter the ‘Recipients email(s)’ field with the faoimaging@siu.edu and your email address in the ‘Your Email’ field. Press ‘Register and Send Files’ button once completed.
3. Once submitted, you will receive a message stating the registration request was successful. In addition, an email will be sent with additional account information.

4. In the email received, you will find your username and a temporary password. You will be required to change your password the next time you sign on. Click on the URL found in this email to change your password.

5. The URL will redirect you to your account settings with MOVEit. Enter in a new Password two times and press the ‘Change Password’ button.
6. Congratulations, you are now a registered user. You can now upload and send verification information to the Financial Aid department. Once you pressed the ‘Change Password’ button, you will automatically be redirected to the page to upload and send files. The email faoimaging@siu.edu will automatically be populated.

Please note: Registered accounts will be removed after 12 months of inactivity.