Reset Password on a Registered Account

If you need a password change, please follow the following instructions:

1. On the login screen of MOVEit, press the ‘Request a password change’ button.

2. Enter your username (email address) in the ‘Username’ field and press the ‘Request Password Change’ button.

3. Once submitted, you will receive a message stating the change password request has been submitted. You should also receive an email for further instructions on how to change your password access the MOVEit system.
4. An email will be sent to the email account you registered. You have 30 minutes to enter a new password and sign on to MOVEit. Click the link the URL to change password.

5. The URL will take your account. Enter in a new Password two times and press the ‘Change Password’ button.

6. You now have successfully changed your password. You can now upload and send files to the Financial Aid Imaging department. Once you pressed the ‘Change Password’ button, you will automatically be redirected to the page to upload and send files. The email faoimaging@siu.edu will automatically be populated.

Please note: Registered accounts will be removed after 12 months of inactivity.